



RSQKRU Incorporated  
PO Box 1630,  
Palmerston North 4440  
[info@rsqkru.co.nz](mailto:info@rsqkru.co.nz)

# RSQKRU Rules + Regulations

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## 1. Preamble

A) These rules are to be used in conjunction with the constitution and in no way overrides what is in the constitution

## 2. Control of Assets

A) Any assets issued at events to members or non members are to be handed back to person/s in charge of them at conclusion of event.

## 3. Control of Events

A) Team briefings to be held prior to start of events to establish a chain of command and to organise control of members for the day.

B) Only the head of chain of command to have contact with organisers unless delegated.

C) At each point where applicable there should be a dedicated fire person and first aid if possible.

## 4. Marketing

A) If members want personalised business cards then they are to apply to the committee for these. If granted they will be produced via the printers used for the normal business cards at the members cost.

B) Any marketing material to be generated has to be approved by a majority vote of the committee.

## 5. Members Complaints

A) If a member or non member has a complaint regarding another member, non member or another organisation then they are to complete the Notification of Complaint Form which is located on the Documents page of the Website and forward this to a committee member for actioning.

B) The committee member receiving the Notification of Complaint Form will then forward to other members of the committee for discussion and action.



C) The committee will then respond to the person who completed the form with what action was to or not to be taken.

## **6. Naming Rights**

A) The RSQKRU Incorporated name can not be used without the authority of the Committee.

## **7. New Members**

A) New members to do a minimum of 2 events before their membership application form will be assessed by the executive committee

## **8. Reimbursements/Payments**

A) Reimbursement of any expences to members to be completed on receipt of GST invoice/receipt by the committee.

B) If a GST invoice/receipt is unable to be provided by a member seeking reimbursement then a satisfactory explanation will be required. The member may be requested to obtain a GST invoice/receipt before their reimbursement is paid.

C) Payment of fuel vouchers to members and non members for attendance at events is at the discretion of the committee.

D) No expences/debts/liabilities are to be incurred without the express permission and consent of the majority of the committee. Nor will any inference of such liability be authorised without committee approval.

## **9. Statements**

A) Any information regarding the day to day running of RSQKRU Incorporated is to be treated as confidential and not discussed with any non member or any other organisation unless consent has been given by the committee.


B) No flippant or derogatory comments are to be made by members and non members to any other person or organisation that could be interpreted negatively which could have an adverse effect on RSQKRU Incorporated.

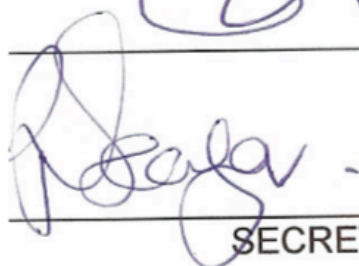




C) No statements are to be made to the media at any time. Only person who can make comment to the media is the person managing the event on behalf of RSQKRU Incorporated in agreement with a committee member.

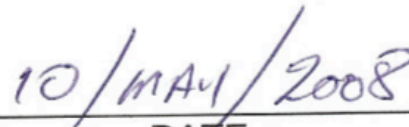
## 10. Penalties

- A) Refer to the Constitution Section 5. Membership paragraphs f) Termination of Membership and g) Suspension of Membership for further detail

  
\_\_\_\_\_  
PRESIDENT

   
\_\_\_\_\_  
SECRETARY and/or TREASURER

  
\_\_\_\_\_  
MEMBER

  
\_\_\_\_\_  
DATE